

## SUSTAINABLE TIMBER PROCUREMENT POLICY

New Design Group Ltd is committed to the responsible procurement of timber products.

- We will work with our supply chain to ensure that where possible all timber products originate from FSC-certified sources.
- New Design Group requires that all timber and wood-derived products Have as a minimum been sourced from an FSC certified source
- We believe that the FSC currently represents the gold standard and a credible benchmark for responsible forest management, and it remains our preference to increasingly source with credibly certified forests or verified recycled sources.

### Supplier sourced timber

When requested, suppliers and sub-contractors must be able to provide evidence to New Design Group that the wood or wood products they supply are from legal and sustainable sources.

### Exemptions to the policy

Only in situations where it is not possible to source FSC products will exceptions to the requirements be accepted. New Design Group will always take reasonable steps to ensure that the source is legal and sustainable, and preference will be given to material from sources that are demonstrably in an active program to improve and certify forest management.

Exemptions will only be permitted where authorised by a Director of New Design Group.

They must be provided with:

1. A documented justification setting out why FSC products can't be used.
2. Evidence that the source of material was legally managed

This policy has immediate effect and replaces all previous versions. This policy will be reviewed periodically and amended as necessary.

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